



THE CHURCH
OF THE
HOLY NAME

7 North Jesmond Avenue
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Diocese of Hexham and Newcastle
Registered Charity 1143450

PRIVATE HIRE OF CHURCH PREMISES

Parish: Church of the Holy Name, 7 North Jesmond Ave., Jesmond. 0191 281 0940

Name of Hirer:

Type of Event:
(e.g. children's party etc.)

Date/ Times of Hire:

Day:

Date:

From:

(am/pm)

To:

(am/pm)

DECLARATION

I, *(insert name)*, understand that this is a private booking, and that the adults/carers organising the event or those with responsibility for the children, young people or vulnerable adults present will exercise a supervisory function and are responsible for ensuring that those in their care are safeguarded.

I have read and accept the Code of Conduct for adults involved in contact with children and young people.

Signed:

Date:



Code of Conduct for adults involved in contact with or caring for vulnerable groups, including children, in Church settings

YOU MUST:

- Treat all people with dignity and respect.
- Provide an example you wish others to follow.
- Respect people's right to personal privacy.
- Plan activities which involve more than one responsible person being present, or at least within sight or hearing of others.
- Follow national Church policies and guidance (available online at www.csasprocedures.uk.net)
- Encourage children, young people and vulnerable adults to feel comfortable to point out attitudes or behaviours they don't like.
- Remember that others might misinterpret your actions, no matter how well intentioned.
- Recognise that caution is required even in sensitive moments of counselling, such as when dealing with bullying, bereavement or abuse.
- Remember that we all have a responsibility to challenge unacceptable behaviour and report all allegations/ suspicions of abuse.

YOU MUST NOT:

- Permit abusive peer activities (such as name calling, ridiculing, bullying).
- Play physical contact games with children and young people.
- Have any inappropriate physical or verbal contact with others.
- Jump to conclusions without checking facts.
- Show favouritism to any individual.
- Make suggestive remarks or gestures, even in fun.
- Let suspicion, disclosure or allegations of abuse go unrecorded or unreported.